

IQAC Organized a Teacher Orientation Training Programme (ToT) on “Pedagogy Tools” to all the PG faculty to assess the student performance through Virtual Classroom. In this session, the IQAC Coordinator explained the importance of creating a virtual classroom in this digital era. She advised the faculty to download Google classroom app from the play store and use this app as a virtual class room. She explained the module in the Google classroom like

1. How to Create a Class
2. How to invite the students by using their Mail Ids or How to join the students by using the unique class code.
3. How to prepare the material itself by using Google slides, Google docs, etc., in the Google classroom.
4. How to send the materials available in the local system or in the cloud to all the students.
5. How to create a student as a monitor
6. How to give assignments to the students.
7. How to create an online quiz and how it will send to student to attempt the quiz.
8. How to make announcements and
9. How to give grading to the assignments submitted by the students.

After the completion of the session, she conducted lab session to all the faculty and the faculty had practiced all the modules related to Google classroom. Finally, they created Google classroom and forwarded some information to the students.



**Talk on "Google Class Room" by Dr. P. Bharathi Devi, IQAC Co-ordinator & Head, Dept. of MCA**



**Staff at the Programme**



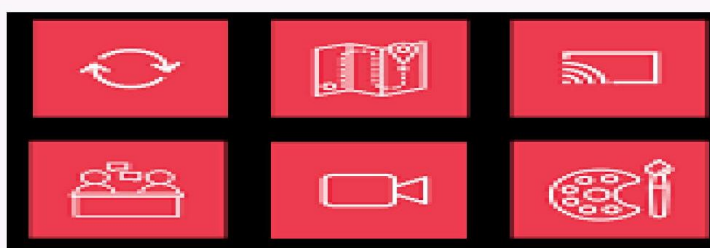
**Lab Session to faculty**



# INVITATION

Teacher Orientation Programme  
On

“Pedagogy Tools”



17<sup>th</sup> December, 2019

Organized by  
**Internal Quality Assurance Cell**

By  
**Dr. P. Bharathi Devi**  
IQAC Co-ordinator & Head, Dept. of MCA

